



SCHOOL OF NURSING
VANDERBILT UNIVERSITY

SPECIAL STUDENT APPLICATION

2009-2010



SPECIAL STUDENTS

SPECIAL STUDENT STATUS

At Vanderbilt University School of Nursing special students are those enrolled in one or more non-clinical pre-specialty or specialty courses but not admitted to the master's degree program. A limit of 7 credit hours is permitted in this status. Successful completion of courses taken as a special student does not guarantee admission to the Master of Science in Nursing (MSN) program.

To be considered as a special student, an applicant must submit a completed application form with transcripts and the non-refundable application fee at least two weeks before the beginning of classes. Acceptance into a course is dependent upon availability of space and facilities after full-time and part-time students have been registered.

Registration as a special student requires approval by the Associate Dean. All University and School of Nursing regulations, including the Honor System, apply to special students. Special students who desire to change to regular student status must make application for admission to a specialty following regular procedures. Special student status is not meant to imply or guarantee admission to the School of Nursing.

INSTRUCTIONS

- * Fill out and mail this form to Vanderbilt University School of Nursing; Admissions Office; 207 Godchaux Hall; Nashville, Tennessee 37240.
 - * Call the Admissions Office at (615) 322-3800 or 1-888-333-9192 if you have questions.
 - * Enclose application fee (\$50) made payable to Vanderbilt University.
 - * Fill out and enclose the Registration Data Form.
 - * Send all official transcripts to Vanderbilt University School of Nursing; Admissions Office; 207 Godchaux Hall; Nashville, Tennessee 37240.
 - * Request the course(s) you wish to take on the application. The Registrar, Paddy Peerman, will place you in your course(s) and send you a schedule. You may call the Registrar at (615) 343-0937 or (615) 322-3802 if you have any questions regarding registration.
 - * See enclosed fact sheet for information regarding computers, health insurance, student identification and parking.
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ABOUT COSTS

- * Courses at Vanderbilt University School of Nursing are \$985 per credit hour. Multiply \$985. by the number of hours to compute the tuition charge.
 - * All special students must pay a one time transcript fee of \$30 and each semester a technology fee of \$100. In addition all students must pay a health insurance fee if unable to present evidence of personal insurance to the Office of Student Accounts. If you have your own health insurance please go online at <http://www.kosterweb.com> to waive the \$1,958 health insurance fee.
 - * Special students taking more than four semester hours or more will be charged an activity fee (\$67.) and recreation (\$111) fee. **No waivers are granted for these fees.**
 - * Special students are not eligible for financial aid.
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Name: _____ SS#: ____ - ____ - ____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

E-mail address: _____

Date of Birth: ____ / ____ / ____ Sex: Male Female

Place of Birth (City/State): _____

Ethnic Origin: American Indian Asian African-American
(optional) Caucasian Hispanic Other _____
Please indicate

Course(s) I would like to take: (Specify sections if applicable):

I have already earned: ADN Diploma BSN
 BA/BS in another field At least 78 semester hours

How did you hear about Vanderbilt's program? _____

Colleges I have attended:		Date of	
Institution	Location	Residence	Degree & Date

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I have enclosed my check for \$50.00. I understand that this check is my required processing fee and is non-refundable.

Have you previously applied to Vanderbilt University School of Nursing for admission?

yes no If yes, when? _____

I certify that the information given herein is true to the best of my knowledge and hereby agree to be bound by all policies, procedures and regulations of Vanderbilt University, both those presently existing and those subsequently amended or adapted.

Date Applicant

Signature

If you intend to seek formal admission to Vanderbilt University School of Nursing, you should contact the Admissions Office at (615) 322-3800 or 1 888 333 9192 about which course(s) is best to take as a special student.

“The provisions in this brochure do not constitute a contract, expressed or implied, between the applicant, student or faculty member and Vanderbilt University School of Nursing. The School of Nursing reserves the right to withdraw courses at any time, change fees, calendar, curriculum, graduation procedures, and any other requirements affecting students. Changes will become effective whenever the proper authorities so determine and will apply to both prospective students and those already enrolled.”

In compliance with federal law, including the provisions of Title IX of the Education Amendments of 1972, Section 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, Vanderbilt University does not discriminate on the basis of race, sex, religion, color, national or ethnic origin, age, disability, or military service in its administration of educational policies, programs, or activities: its admission policies; scholarship and loan programs; athletic or other university-administered programs; or employment. In addition, the University does not discriminate on the basis of sexual orientation consistent with university nondiscrimination policy. Inquiries or complaints should be directed to the Opportunity Development Office, Baker Building, P.O. Box 1809, Station B, Nashville, TN 37235. Telephone (615) 322-4705 (V/TDD); FAX (615) 343-4969.

Security Statement

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and the Tennessee College and University Security Information Act, Vanderbilt University will provide you, upon request, an annual Security Report on University-wide security and safety, including related policies, procedures, and crime statistics. A copy of this report may be obtained by writing or calling the Vanderbilt University Police and Security Office, 2800 Vanderbilt Place, Nashville, Tennessee 37212 or by telephone at (615) 343-9750. You may also obtain this report on our website at: <http://police.vanderbilt.edu/secatvu.htm>