



Secure OASIS

To Login to Secure OASIS:

- 1) At VUSN, all computers in the Computer Labs have an icon entitled **Secure OASIS** in the “Applications” folder. Double-click on that icon. If you are using your home computer, double-click on the **Secure OASIS** icon that you should have on your desktop, after you install the program.
- 2) At the **VUnet-ID** prompt, enter your **VUnet username** and press **ENTER**.
- 3) At the **Password** prompt, enter your **E-password** and press **ENTER**.
- 4) From the **Secure OASIS** menu, select option **2** to start the registration program.

To Add/Drop Courses:

- To **ADD** a course, type: **ADD NURS 305A 01** (*enter your course number and section number, if known*)
 - ✓ Use course codes from the “Schedule of Courses *Semester Year* .
 - ✓ After entering the *course number* whenever the *section number* is not provided, you will be asked to select the *section number* from an on-screen menu and to enter Y (yes) or N (no) as to whether or not you have taken the course previously.
- To **DROP** a course, type: **DROP NURS 305A** (*enter your course and section number*)
- To list all nursing courses available, type: **SHOW NURS**.
- To **SHOW** your schedule, type: **SHOW SCHED**.
- To **PRINT** a copy of your schedule from home, type: **PRINT**.
- To **PRINT** a copy of your schedule from the VUSN Computer Lab, highlight the schedule, copy and paste it in Microsoft Word and select **PRINT**.
- To **EXIT** the program safely, type **EXIT** and press **ENTER**, then type **3** and press **ENTER**.